



2019 Pricing Guide

Unforgettable!



Best for: The busy bride who wants someone to manage every aspect of her wedding planning from the initial concept and design to complete event management on a limited budget.

Our premium full - service package provides it all.

Pricing: \$3,600.00

(an additional 7.25% sales tax will apply)

Before Your Wedding we will provide...

Vendor Selection Process:

- Customized budget according to your spending goals
- Tracking of deposits, payments due and final balances

Customized Wedding Website

- Assistance with event design, theme, and décor concept development.
- Recommendations and selections on all vendors, as well as scheduling and attending vendor appointments
 - Obtaining & contracting all vendors contracts & negotiations to optimize pricing
 - Reviewing of all vendor contracts and monitoring of all vendor obligations
- Determination of availability and negotiation of discount rates for hotel room blocks

Customized Wedding Binder

- Unlimited meetings, phone calls, and emails to plan and evaluate all wedding details
 - Customized Wedding Planning Checklist
- Vision Board personalized to the couple including invitations, floral design, stationary, favors, table design, etc.
 - Planning and scheduling of honeymoon and any needed flights and hotels
- Suggested bridal & Groom wear according to personal style, figure and theme of the wedding
 - Scheduling and attendance to all dress fittings

Before Your Wedding we will provide...

- 30 Day Couples Dinner
- Coordination of stamping, addressing and mailing of save-the-dates
- Assistance with all wedding stationery including Save the Dates, Invitations, RSVPs, Place Cards, Menus, Programs, etc.
- Coordination of stamping, addressing and mailing of invitations
 - RSVP Coordination
- Organization of transportation needs and hotel accommodations for wedding party and out of town guests
- Determination of availability and negotiation of discount rates for hotel room blocks
 - Assistance to hosts with ideas and referrals for any parties, showers, etc.
- Assistance in coordinating a spa day (manicure/pedicure appointments) for the bridal party
- Coordination & Production of all out-of-town gift baskets & delivery to designated hotels
 - Scheduling of all wedding day transportation
 - Scheduling of hair and makeup for wedding day
- Scheduling and attendance to engagement & bridal portrait, including arrangement of gown and bouquet delivery
 - Arrange mock setup of linens, flowers, table décor etc. before wedding
 - Development of floor plan and seating chart for wedding day
- Planning of ceremony and reception schedules, pew seating, processional and recessional
 - Distribution of detailed wedding itineraries to all wedding vendors
- Pickup of all personal items for wedding day and delivery to ceremony and reception venue
 - Planning and execution of rehearsal dinner and wedding rehearsal

On the Day of Your Wedding, We Will Provide...

- Preparing and decorating the vehicle for couple's exit (If requested, items provided by clients)
 - Decoration of hotel room for wedding night (rose petals, wine, candles, etc.)
(if requested, items provided by clients)
 - Detailed wedding day schedule and timeline for bridal party and family
 - Delivery of wedding gown to the ceremony site
- Detailed wedding day timelines for wedding vendors, venue and banquet staff
- Set up of chairs, arch, aisle runner, candles, programs, etc. at the ceremony site
 - Set up and decoration of reception area, including chairs, tables, and linens
- Set up of guest book, place cards, engagement photos, bridal portrait, menus, candles, favors, etc. at reception site
- Supervision of all vendor delivery and set up on day of wedding at ceremony and reception site, as well as any interference needed
 - Food trays and beverages for bride and bridal party in the dressing room (If requested, items provided by client)
 - Assist bride and wedding party in dressing room prior to ceremony
 - Organization and distribution of all personal wedding flowers
 - Behind the scene event management and troubleshooting, including our Wedding Day Emergency Kit
 - Coordination and timing of ushers, house party, attendants, bride and groom
 - Assistance with photographer order of pictures after the ceremony
- Transport of personal items (and even flower arrangements) from the ceremony to the reception
- Bustling of the wedding gown and arrangement of refreshments upon couple's arrival to reception
 - Coordination of presentation of the bride and groom

On the Day of Your Wedding, we will provide...

- Coordination of entertainment and all announcements of events (first dance, dances with family, champagne toasts, cake cutting, bouquet toss, etc.)
- Monitoring of specially requested photographs and videography during the reception
 - Distribution of gratuities to the necessary vendors
- Supervision of bride and groom exit and passing out exit favor to guests

After Your Wedding we will provide...

- Pickup and return of all personal items to the clients at the end of the evening or at arranged date (gifts, cake topper and top of cake, bride's bouquet, couple's toasting glasses, cake serving utensils, etc.)
- Return of all rental items including cake boards, linens, furniture, easels, etc.
- Check up on Mr. and Mrs. upon returning from the honeymoon to answer any lingering questions

And all of the sweet details in between . . .

Additional A La Carte Items Can be Added