



2019 Pricing Guide

# *I Do! Ceremony Coordination*



Wedding & Event  
SERVICES



Best for: The bride who has overseen the planning of the wedding ceremony and is in need of someone to oversee the ceremony logistics.

Ceremony Coordination Only

Pricing: \$650.00

(as an additional 7.25% sales tax will be applied)

The planning process for the I DO! Package starts 90 days prior to your wedding date. At this time, your consultant will finalize all logistics with ceremony vendors, assist in planning all aspects of the rehearsal, and ceremony.

PLUS unlimited advice and consultations with your BTVWE consultant

### *Before Your Wedding Day we will provide...*

- Meeting with you and your fiancé to understand your wedding day vision
  - Obtain all ceremony vendors contracts
- Contact & Confirm all vendors contract details (deliveries, set-up times, any pick-ups or returns, etc.)
  - Liaison with all contracted vendors to clear up any misunderstandings and verify all wedding day needs
    - Visit to the ceremony site prior to the wedding
- Meeting with ceremony venue coordinator to discuss wedding day itinerary ( If Applicable)
  - Development of a detailed wedding timeline and itinerary for contracted vendors and the bridal party
  - Follow up telephone calls to the contracted vendors 1-2 weeks before the wedding day and day before
    - Advice for wedding day etiquette and protocol





*On Your Wedding Day we will provide...*

- Wedding Ceremony Rehearsal Coordination
- Supervision of all vendor delivery and ceremony setup
- Assist bride and groom, along with wedding party in the dressing room prior to the ceremony
  - Organization and distribution of all personal wedding flowers
  - Coordination and setup of personal effects for the wedding ceremony
    - Behind the scene event management and troubleshooting, including our Wedding Day Emergency Kit
- Coordination and timing of ushers, house party, attendants, bride and groom
  - Assistance with photographers order of pictures after the ceremony

*After Your Wedding we will provide...*

- Check up on Mr. and Mrs. upon returning from the honeymoon to answer any lingering questions

And all of the sweetest details in between . . .

Additional A La Carte Items Can be Added